

Steps in the College Connection Application Process

Directions: Please complete the following items, paying special attention to due dates and time-lines.

College Connection Information Night

Wednesday January 10, 2018

PHS Library 6-7:30pm

This event is open to all PUSD students and families interested in the College Connection Program. The information session will be followed by a question and answer period

1. BUTTE COLLEGE APPLICATION

- A. Complete this process **NO LATER THAN JANUARY 18, 2018**
- B. Go to www.butte.edu click on the “**APPLY NOW**” button on the home page, create an account, and complete and submit your application. (Applications may take 3 to 5 business days to process)
- C. Your enrollment status will be “**enrolling in high school and college at the same time**”
- D. Please enter your high school status accurately, “**Haven’t completed 11th grade**”
- E. Apply to Butte College before 1/18/18 to be eligible for the College Connection administration of the Basic Skills Assessment (BSA) [see below -- area 3]. IF you apply to Butte after 1/18/18, you will need to call Butte College for the BSA alternative test date [see below -- area 3.D.].
- F. For assistance, contact the Butte College Call Center, 895-2511, and identify yourself as a College Connection applicant.
- G. *If you are already a Butte College student*, please follow the instructions above and reapply.
- H. Print and attach a copy of the one page registration confirmation reply to your College Connection application [see - - area 2 below and last two pages of these documents]. Butte College will email this to you approximately 24 hours after you submit the online application.

2. COLLEGE CONNECTION APPLICATION

- A. The application consists of the informational data page, the student essay, the parent statement, and the Butte registration confirmation [see above -- area 1.H.].
- B. All items must be completed or your application will not be processed.
- C. **DUE IN THE GUIDANCE OFFICE BY 4:00 P.M. ON FRIDAY, JANUARY 19. NO LATE APPLICATIONS WILL BE ACCEPTED!**

3. BUTTE COLLEGE BASIC SKILLS ASSESSMENTS (BSA)

- A. Butte College will proctor two special assessment testing sessions for Paradise College Connection applicants in the Paradise High School library on [early release] Wednesday, January 31 (3:00 pm to 6:00 pm) and Thursday, February 1 (3:30 p.m. to 6:30 p.m.). You will choose **ONE** of these dates to take the BSA.
 - **BEFORE the BSA (and no later than January 19th):**
 - Go to the **PHS guidance office to sign up for one of the BSA dates** offered (1/31/18 OR 2/1/18).
 - **Request an unofficial copy of your high school transcripts** from the Registrar, Sara Ivey.
 - **ON THE DAY of the BSA:**
 - **Please arrive at least five to ten minutes early**
 - **Bring a photo I.D.**
 - **Bring an unofficial copy of your high school transcripts.**

BSA continued...

- B. These assessments are very important, as they will be used to determine where you place in the sequencing of college math, English, and reading levels and, therefore, Butte courses you'll be able to take where these subject areas are prerequisites. They will also serve as an instrument to determine your eligibility for the College Connection Program.
- C. Study guides are online at: http://www.butte.edu/departments/assessment/study_guides/
- D. **For those who cannot make it to the BSA on the 1/31 or 2/1**, there will be make-ups administered at the Butte College Main Campus on February 10th at 9:00 (SAS Building, Room 118).
 - I. Students must call Butte to make these arrangements.
 - II. You will need to provide your Butte ID and identify yourself as a College Connection applicant.

4. APPLICANT INTERVIEWS:

- a. A 15 minute interview will be scheduled for applicants February 14-15 and February 20-23. Pending the number of applicants, additional interview dates and times will be added. These interviews will take place in the PHS Library Reference Room. You will be notified regarding your specific interview date and time.

If you have any questions, please contact Kimberly Jones
895-2310
joneskim@butte.edu or kjones@pusdk12.org

Please save this sheet.
Do not attach this document to your application.